

CurtisSM BALLROOM

2011 Rental Rates & Pricing Evening & Weekend Rates

High Season			Low Season		
Evening & Weekend Rates May – October & December			Evening & Weekend Rates January – April & November		
The following time blocks are available:			The following time blocks are available:		
<u>Day of Week</u>	<u>Rental Time Periods</u>	<u>Cost</u>	<u>Day of Week</u>	<u>Rental Time Periods</u>	<u>Cost</u>
Monday – Thursday	4:00pm - Midnight	\$1000	Monday – Thursday	4:00pm - Midnight	\$1000
Friday Evening	4:00pm - Midnight	\$1600	Friday Evening	4:00pm - Midnight	\$1400
Saturday Morning	8:00am - 4:00pm	\$1500	Saturday Morning	8:00am – 4:00pm	\$1200
Saturday Evening	4:00pm – Midnight	\$2000	Saturday Evening	4:00pm - Midnight	\$1600
Sunday Morning	8:00am - 4:00pm	\$1200	Sunday Morning	8:00am – 4:00pm	\$1000
Sunday Evening	5:00pm – Midnight	\$1600	Sunday Evening	5:00pm - Midnight	\$1400
<p>*Sunday rental rates are the same as Saturday rental rates when the following Monday is one of the following holidays: Memorial Day, Labor Day, or 4th of July. The rental time periods and rates for Mondays on these holidays are the same as the Sunday rental rates.</p>			<p>*Different rates apply for New Year’s Eve and New Year’s Day. Please inquire for details.</p>		

- **Room rental rates are only applicable if you’re using an outside caterer from our approved caterer’s list. If you decide to use our in-house caterer, there will be a food and beverage minimum for your event.**
- **Approved outside caterer’s can only cater on the 3rd floor in the Curtis Ballroom.**
- The cost for renting the Curtis Ballroom includes: all tables, all chairs, white linen (basic 85x85 and white napkins), china, table and bar glassware and flatware. If you’d prefer to rent in linen for your event the caterer that you hire can order linen in your choice of color which will be invoiced to you directly. If they cannot help you with your linen order, Comedy Works is happy to help. All linen must be rented from; *Event Rents* or *Colorado Party Rentals* or can be provided by your caterer if they own linen. Linen costs and amounts vary from event to event.
- The rental times listed above include two hours for set-up and one hour for clean-up, with five hours of event time.
- Rental times are flexible based on your event, please inquire.
- All-day room rental rates are available, please inquire.
- You can rent extra hours in the evening for \$250 per hour.
- Hourly room rental rates are available for \$250 per hour and must include time for set-up and clean-up.